



Vacancy Announcement

Job Title: Deputy Executive Secretary: Technical Services (Ref. No: DES/2016/08)

Duty Station: BCC Secretariat, Swakopmund, Namibia

Commencement Date: as soon as possible

Expected Duration: Five years

Probational period: No longer than nine months

Salary Scale: N\$ 1 011 430 – N\$ 1 213 716 [Total cost to company]

About the Benguela Current Commission

The BCC was established in January 2007 through the signing of an Interim Agreement by Angola, Namibia and South Africa. Then, on 18 March 2013, the three governments signed the Benguela Current Convention, a ground-breaking environmental treaty that entrenches the Benguela Current Commission (BCC) as a permanent inter-governmental organisation. The BCC is the first inter-governmental commission in the world to be based on the Large Marine Ecosystem (LME) concept of ocean governance – a move towards managing transboundary resources at the larger ecosystem level (rather than at the national level) and balancing human needs with conservation imperatives.

The BCC is governed through the Ministerial Conference with its operational decision making body being the Management Board, and has three permanent advisory committees which are the Ecosystem Advisory Committee, Finance and Administration Committee and the Compliance Committee. The BCC Secretariat, is based in the coastal town of Swakopmund and is headed by the Executive Secretary, is entrusted by the member states to lead the coordination of the BCC activities. Professional staff are recruited from Member States with gender equity at the forefront of the recruitment process.

Roles and Responsibilities

The BCC requires a Deputy Executive Secretary: Technical Services whose primary roles and responsibilities include the provision and effective coordination of all aspects of administration and management of technical services (monitoring and evaluation, ecosystem advisory services, training and capacity development and on compliance matters).

Specific Duties

- Spearheading technical services for the implementation of the Strategic Action Programme

- Provide leadership guidance to the management team for effective and efficient operations of all technical services of the Secretariat
- Oversight governance issues related to technical services
- Overseeing day to day events operations and keeping the Executive Secretary apprised of significant events
- Creating operations, strategy and policies for strengthen technical services
- Communicating strategies and policies to employees
- Fostering employees alignment with organisational goals
- Assist in planning and organising of the Management Board and Ministerial Conference
- Ensuring the quality of BCC publication and reports
- Spearhead the establishment of partnerships and linkages with international organizations, development partners, conventions and other related regional programmes and Commissions
- Represent the BCC at meetings of other regional and international organizations as required
- Liaise with National Focal Points and other BCC Ministries to ensure buy-in and smooth implementation of the activities at national levels
- Perform any other functions as may be required by the BCC

Qualifications, Skills and Competencies

- Postgraduate degree in natural or social sciences, law, business management or a directly related fields (e.g. economics)
- MBA as added advantage
- At least ten years experience in fields related to the assignment
- Demonstrated diplomatic and negotiating skills
- Familiar with the Benguela Current Large Marine Ecosystem, the threats and challenges facing the resources and the use of an integrated approach to ecosystem management
- Familiar with the goals and procedures of regional and international organisations, conventions and protocols
- Excellent speaking and writing skills of one of the official languages (Portuguese/English) is a requirement and a working knowledge of the other official language of the Commission is desirable.
- Previous work experience in one or more of the participating countries or in regional organisations especially on issues relating to the assignment
- Experience in project management serves as an advantage

Application Procedure

Only qualified candidates who are nationals of the BCC Member States of Angola, Namibia and South Africa should apply using a prescribed application form available on www.benguelacc.org and forward their applications with relevant documents to:

Dr Hashali Hamukuaya, The Executive Secretary, Email: info@benguelacc.org or handover at 1 Strand Street, Swakopmund, Namibia.

Closing Date: 19 October 2016

Note: Only short-listed candidates will be conducted for the interviews.