



### **Wildlife in Trade Programme Eco Schools Project Intern**

**Purpose of the Position:** The Endangered Wildlife Trust, one of the largest biodiversity conservation NGOs in southern Africa, is seeking to employ a highly motivated, individual to assist the Endangered Wildlife Trust's (EWT) Eco School project in educating the youth about the importance of conserving the environment is a large component of EWT mandate and the WESSA Eco-Schools Programme is an ideal delivery vehicle for this. The Eco-Schools Programme (ESP) is an extensive and hands-on, internationally recognised, environmental education programme that focuses on improving environmental management within schools, as well as promoting environmental learning and provides opportunities for students and educators to improve and empower their schools and communities at large.

**Qualification:** Minimum B.Sc. in ecology, zoology or environmental sciences (or equivalent is a requirement)

#### **Key tasks and responsibilities**

- Carry out field/research work in an appropriate manner with timeframes and measurable goals set out in the proposal (partnerships / contracts);
- Maintain up to date knowledge of common environmental education practices and requirements;
- Ensure programme data is collected and ensure compliance with EWT's data management standards.
- Carry out required fieldwork activities in line with the programme strategy and ensure the growth of the Eco-Schools portfolio;
- Develop a project plan for each school and ensure the achievement of the project plan activities;
- Service donors and ensure the submission of factually accurate reports;
- Conduct regular site visits to Eco-Schools to assess progress on environmental management activities;
- Where needed, general assistance with day to day activities of the Gauteng Biodiversity Stewardship Programme (Threatened Grassland Species Programme);

#### **Candidate profile**

- Energetic, dynamic and self-motivated, adaptable and prepared to travel and work in remote locations;
- Physically fit and capable of undertaking strenuous fieldwork in tough conditions;
- Passionate about conservation and engaging with a wide range of stakeholders;
- Looking for a rewarding cross-cutting role and willing to take initiative to learn and implement novel approaches and tools;
- Motivated by the challenge of working with multi-disciplinary teams;
- High degree of self-motivation and pro-activity, good administrative skills and good organisation skills;

#### **Competencies required:**

- Good communication skills, including public speaking, strong people skills and approachable manner;
- Ability to collaborate with key partners and network effectively;
- Valid SA driver's license, and suitable driving experience.
- Good, demonstrable working knowledge of Excel, Powerpoint and Word (GIS ability is a distinct advantage)
- Good writing skills (may be requested to provide evidence), multilingual.

This position will be based in Modderfontein, Johannesburg. The Endangered Wildlife Trust is an equal opportunity employer. Applicants are requested to submit a CV, and a detailed motivation as to how and why they would be the best possible candidate for the post. Applicants who have not been contacted within 10 days of the closing date must please assume that their applications were not successful. The EWT reserves the right not to make an appointment. All applications will be treated in the strictest confidence. Closing date: **24<sup>th</sup> October 2016**. To apply please e-mail your CV and a detailed motivation letter of why you are the best candidate for this position to Alison Janicke, the Human Resource Manager, [vacancies@ewt.org.za](mailto:vacancies@ewt.org.za) or Private Bag X11, Modderfontein, 1645 or fax to +27 086 636 5823